



2025 VENDOR APPLICATION FORM

MUST BE RETURNED BY JANUARY 5, 2025.

Director/Vendor Superintendent

Tracey Groom 352-356-0926

This is an application for space, NOT A CONTRACT. Do not send money with this form. Application does not guarantee space. A contract will be sent upon approval of your application. Spaces are available on a first-come, first-served basis and selections will be based on the perceived need of the SRF Board. If space is not available, and you wish to be placed on a waiting list, please indicate the minimum number of days needed to contact you if we have a cancellation before the Fair begins.

Name of Business: _____

Name and Title of Applicant: _____

Mailing Address: _____
Street City State Zip

Email: _____

Office Phone: _____ Cell: _____ Fax: _____

Business references of previous Fairs or set-ups (Name, Address & Phone #)

1. _____
2. _____
3. _____

TYPE OF EXHIBIT: Food Sales _____ Goods/Services _____ Non-Profit (4-H/FFA) _____

Please list exactly what goods or items you plan on selling. (Attach additional sheet if necessary. All prices must be posted in clear view of customers.)

I understand that

I must provide my own water & generator for the entirety of my setup. _____ (Initial)

No Dogs are allowed on the Fair grounds. _____ (Initial)

I must furnish a certificate of insurance listing the Suwannee River Fair as additionally insured. _____ (Initial)

A photo of my display unit or stand must accompany this application for approval. _____ (Initial)

MUST supply your own GENERATOR and MUST supply your own water. NO DOGS

Fair Dates: March 1, March 7-9, March 14-19, 2025.

Please list the dates that you would be available to setup:

Signature of applicant: _____ Date Submitted: _____

Please return to: Suwannee River Fair – P.O. Box 252 Trenton, FL 32693 suwanneeriverfair@gmail.com

	Per Day Rate
Food & Goods/Services	\$100.00
Non-profit (4-H/FFA)	None

RULES FOR VENDORS

1. Spaces are available on a first-come, first-served basis and selections will be based on the perceived need of the SRF Board. If space is not available, and you wish to be placed on a waiting list, please indicate the minimum number of days needed to contact you if we have a cancellation before the Fair begins.
2. Concession is subject to all County, State, and Federal Laws concerning the Health and Safety of persons and/or property. **It is your responsibility to meet the state health licensing requirements.**
3. All vendors must furnish a certificate of insurance listing the Suwannee River Fair as additionally insured.
4. It is your responsibility to supply your own water and power source.
5. A photo of your display unit or stand must accompany this application for approval.
6. **Neither the Suwannee River Fair, nor any volunteer of same, will be responsible for any loss, damage or injury to any person or property of participating vendors.**
7. **NOT PERMITTED: No illegal drugs, alcoholic beverages, vape supplies, or inappropriate conduct or vulgar language will be tolerated.**
8. Sound amplification equipment will not be permitted unless the Fair grants a special written permit. Equipment will be removed if improper use is cited.
9. If you have any special needs or requests, please inform us as soon as possible to see if they can be accommodated.
10. Participants must provide all of their own set up and supplies needed to operate their space. This includes their own tables(s), chair(s) extension cords, water, electrical source, etc. **NO USE of SRF electricity.**
11. **No Dogs are allowed on Fair grounds**
12. Participant booth space must be neat, clean, safe for visitors, and aesthetically pleasing.
13. Participants must clean up their display area at the close of each day, and at the end of their stay.
14. The setup hours for the Fair are dependent on the fair events schedule for that specific day; however exhibitors must tend to their animals from morning until late at night, so vendors with extended hours are preferred.
15. Security will be provided; however, the Fair is not responsible for theft or damage to or from any concession.
16. Please provide cancellation notice before 24 hours by calling Tracey Groom at **(352)356-0926.**
17. Management reserves the right to remove from the Fairgrounds any articles, exhibits, shows, or concession, or any part thereof, or any appurtenances thereto, including banners, signs, or advertising material which may be deemed unsuitable or objectionable, which action shall exonerate the management from any and all claims whatsoever on the part of the Vendor. **NO REFUNDS** of any money already paid for space or privileges will be made.
18. No drawings, contests, etc. will be allowed by any vendor without the consent of the Fair and without first furnishing in writing to the Fair Management complete details and a list of prizes. A list of winners will be submitted to the Fair office.
19. Vendors will hold harmless the Suwannee River Fair, its members, officers, and employees from any act of God, any accident or mishap directly connected with the operation of our organization, concession or exhibit during the 2024 Fair.
20. Any person who is registered as a Sexual Offender and/or Sexual Predator, as defined by law, is expressly prohibited from coming onto the Fairgrounds. Any Sexual Offender or Sexual Predator found on the Fairgrounds, even with the consent and permission of another person, shall be removed immediately and, if necessary, deemed a trespasser pursuant to Section 616.185 (2019), Florida Statutes, and shall be subject to removal and any other penalties as provided therein, or other applicable law.
21. All Food sales may remain open during the Buyer's Luncheon on **3/19/2025 12 PM-1:30 PM.**
22. All Food vendors agree to remain stocked enough to stay open throughout the busiest times of the Fair.
23. All Food vendors agree to accept "Suwannee River Fair Meal Tickets" throughout the time for a prior agreed-upon meal package.
24. Failure to observe any of these rules and regulations may result in the cancellation of the contract by the Fair management.
25. **Only the Vendor superintendent can make exception adjustments to application and rules**

PLEASE NOTE: **We have no midway**, the crowds during the day are mainly exhibitors and their families until around show times when visitors begin arriving.